

Agenda start-up meeting WHY (We Here You)

Västerås 18-21 September 2017

17th of September

Arrival of all partners to Västerås.

(Louise has made a preliminary table reservation for those of you that arrive in time for supper)

18th of September at the City Hall (room A391) Juan will meet you at the main entrance of the City Hall and accompany you to our venue

9.00 a.m.

Registration of the participants, nametags, and a briefing of the necessary formal documentation of the meeting

9.30

Welcome greetings from the hosts

9.45

Opening statement by project leader Ulrika Wennerholm and co-project leader Juan Bergdahl

10.00

A short individual introduction of the participants

10.30

Coffees

11.00

Mobility Tool and other requirements

11.30

A review of the approved application – Juan Bergdahl

12.30

Lunch

13.30

Presentation of a draft WHY Logotype and decision – Stephanos Palaiologos

14.00

Risk assessment plan and agreement and code of conduct – Anthony Polychronakis

14.45

Coffees

15.15

Presentation of draft Project Management Plan, Time Management Plan and plan for budget follow-up- Ulrika Wennerholm

16.15

Presentation of team communication platform (SLACK-account) and draft communication plan - Samantha Werthen

17.00

End of the first day of the start-up meeting

19.00

Table reserved for dinner together in a restaurant in Västerås city

19th of September at Rudbeckianska Gymnasiet

9.00

Welcome to Rudbeckianska gymnasiet followed by a presentation of the school– Magnus Klingberg

9.45

Coffees

10.00

Presentation of the systematic work on the value base within Widenska gymnasiet (best practice) – Anna Flamborg and Pia Stark

10.30

Overall project activity Plan – Juan Bergdahl and Ulrika Wennerholm

11.00

Each partner group makes possible additions to their presentation of their local activity plan

11.30

Lunch offered by Rudbeckianska gymnasiet

12.30

Presentation of the youth support method Here4U (best practice) – Sara Bergvall and youth representatives

13.30

Presentations of the local activity plans of each partner, steering groups, youth advisory groups et c – 10 minutes each partner – time moderator Louise Bodin

14.30
Coffees

15.00
Presentation of local activity plans continue

15.30
Presentation of the outline of the project website and what information has to be provided from the partners - Soerish Chattarpal

16.00
Presentation of an outline for the database – Barbara Maculan and Soerish Chattarpal

16.30
Presentation of templates and criteria for documentation and selection of best practice/improved best practice for the database – Barbara Maculan

17.00
End of the second day of the start-up meeting

19.00
Table reserved for dinner together in a restaurant in Västerås city

20th of September at the City Hall (room A391) Juan will meet you at the main entrance of the City Hall and accompany you to our venue

9.00
Welcome from the overall manager of upper secondary and adult education – Leif Larsson

9.30
Presentation of draft production plan for on-line courses A and B – Brian de Lord

10.00
Coffees

10.30
Introduction to group discussions – Ulrika Wennerholm

11.00
Parallel sessions:
Coordinators meeting, Project management Plan – practicalities and agreements- budget
(Headed by Swedish partner)

Group discussions with participants from different partners

Group 1

Brainstorming around the collection of best practice, and the development of improved best practice and new best practice

Group 2

Brainstorming around the production of the on-line courses

12.00

Lunch

13.00

Presentation of group discussions and coordinators meeting, conclusions from a representative from each group, in total 90 minutes, 30 minutes per group, time moderator Louise Bodin

14.30

Coffees

15.00

Presentation of the project Democratic youth dialogue and the method UNIK (best practice), followed by an OPERA session, a method for participation and development based on a set question– Maria Reisten and youth representatives

17.00

End of the third day of the start-up meeting

19.00

Free evening, but table will be reserved for dinner together in a restaurant in Västerås if the participants wish to dine together

21st of October

09.00

Evaluation and assessment activities – presentation and instructions of draft templates for documentation of activities carried out and templates for interviews with participating teachers, youth workers and members of youth advisory groups (pre-/post project)- Eef Cornelissen

9.30

Framework Dissemination Plan and what is required – overall and locally – Elena Curtopassi

10.00

Coffees

10.30

Presentation of a suggested design for the project newsletters -possible amendments and decision –
Elena Curtopassi

11.00

Presentation of draft of 1:st Information Leaflet -possible amendments and decision-Stephanos
Palaiologos

11.30

A mini-guided tour in and around the Cathedral of Västerås

12.00

Lunch

13.00

Partner activities, tasks and preparations ahead of the next project meeting (Rotterdam, January
2018)

14.00

Conclusions and assessment of the partner meeting

14.30

Coffees and goodbyes

15.00

End of project up-start meeting

